**INTER-HOSPITAL REDISTRIBUTION FORM – COMPONENT/PLASMA PROTEIN AND RELATED PRODUCTS**

Section A and B to be completed by Sending Hospital;

**SECTION A** Voucher #:Click or write here to add voucher number.

|  |  |
| --- | --- |
| **Sending Hospital:**  Name:  Address:  City:  Phone #:  Fax #  Email: | **Receiving Hospital:**  Name:  Address:  City:  Phone#:  **Email:** |
| **Shipping Container Visually Inspected:**  **Acceptable Yes No** | **Notified receiving hospital by: ☐Phone ☐Fax**  **Time: \_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_**  yyyy/mm/dd |

**SECTION B**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Blood Product to be shipped: | | | logo 1 FCRP | | | | Factor Concentrate Redistribution Program? YesNo | | | | |
| **Product Type** | **Unit Number/Product Information** | | | | | | | **Visual Inspection**  **√ if OK** | | | **Expiry Date**  yyyy/mm/dd |
| **Facility/Year** | **Unit Number** | | | **Check Digit** | **ABO/Rh** | | **When Sent** | | **When Rec’d** |
| ***Manufacturer*** | ***Lot #*** | | | ***#Vials*** | ***IU/vial*** | |
|  |  |  | | |  |  | |  | |  |  |
|  |  |  | | |  |  | |  | |  |  |
|  |  |  | | |  |  | |  | |  |  |
|  |  |  | | |  |  | |  | |  |  |
| **See attached LIS printout** | | **Total # units/products shipped in container:** | | | | | | | | | |
| **Please package no more than 1 hour prior to transportation!** | | | | | | | | | **Confirmed Mode of Transportation:**  Air Courier *(Cargo Truck)*  Courier /Taxi *(passenger compartment)*  Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Specify | | |
| **Packaged By (print name):** | | | | **Date:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  yyyy/mm/dd  **Time:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | |
| Copies of charts / logs documenting product storage are not required, provided they are stored within your facility according to IQMH requirements and packed according to appropriate validation protocols. This product has been maintained at:  \_\_\_\_\_\_\_**0C** in the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Department  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | | | | | | | | | | | |

**SECTION C**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **To be filled out by receiving site:** | | | | |
| **Rec Date:**  **Rec Time:** | **Time in transit:**  **\_\_\_\_\_\_\_\_hrs**  **Temperature: \_\_\_\_\_\_\_\_\_°C**  ***(If required)*** | **Tamper-Proof Seal intact: Packaging Acceptable:**  **Temperature acceptable:**  **Delivered to correct facility:**  **Correct product rec’d:**  **Correct Donation/Lot# rec’d:**  **Correct total number rec’d:** | Yes No  Yes No  Yes No  Yes No  Yes No  Yes No  Yes No | **Signature of receiver:**  **Faxed back to Sending site** |

1. DO NOT use this form if products are transported with a patient for possible transfusion see IM007F
2. Complete one form for each shipping container. Sending hospital: copy completed form and retain for internal records management; send original form with products.