|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Monthly and Biannual Maintenance Record** | | | | | | |
| **Name/Serial #** | | |  | | | |
| **Date tested** | | | | | **Tested by** | |
|  | **Result** | **Comment / Action taken** | | | | |
| **Alarm test** |  |  | | | | |
| **Back-up power supply** |  |  | | | | |
| **Low temperature sensor** | Temp Alarm on | Temp Alarm Off | | Intended alarm activation: 20° C | | |
| **High temperature sensor** | Temp Alarm on | Temp Alarm Off | | Intended alarm activation: 24° C | | |
| **Motion alarm test** |  |  | | | | |
| **Clean interior/exterior** |  |  | | | | |
| **Air circulation OK?** |  |  | | | | |
| **Door seals OK?** |  |  | | | | |
| **Other (specify)** | | | | | | |
| **Reviewed by** | | | | | | **Date** |
| **Comments / Corrective action:** | | | | | | |

S = Satisfactory N = No

N = Not Satisfactory Y = Yes