|  |
| --- |
| **Monthly and Biannual Maintenance Record** |
| **Name/Serial #** |  |
| **Date tested** | **Tested by** |
|  | **Result** | **Comment / Action taken**  |
| **Alarm test** |  |  |
| **Back-up power supply** |  |  |
| **Low temperature sensor** | Temp Alarm on | Temp Alarm Off | Intended alarm activation: 20° C |
| **High temperature sensor** | Temp Alarm on | Temp Alarm Off | Intended alarm activation: 24° C |
| **Motion alarm test** |  |  |
| **Clean interior/exterior** |  |  |
| **Air circulation OK?** |  |  |
| **Door seals OK?** |  |  |
| **Other (specify)** |
| **Reviewed by** | **Date** |
| **Comments / Corrective action:** |

S = Satisfactory N = No

N = Not Satisfactory Y = Yes